

**Florida State University Center for Professional Development  
SPECIAL (NON-DEGREE SEEKING) STUDENT: Biographical Form**

Year: \_\_\_\_\_ Term:  Spring  Summer  Fall Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name Middle

If previously enrolled under another name, print name in full as enrolled.

Date of first registration at FSU: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of last registration at FSU: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you ever applied for admission, or enrolled as a degree-seeking student?  Yes  No

The following information is required for collection of statistical data; however, it does not influence approval of registration as a Special Student.

Sex:  Male  Female Race: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Mailing Address Nation of Citizenship

\_\_\_\_\_  
City State Zip+4 County

(\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
Home Phone Work Phone Cell Phone/Pager

(\_\_\_\_)  
Fax Number Email Address

**EDUCATIONAL HISTORY:** List all the colleges or universities that you have attended. Indicate degree and dates received. Attach a separate sheet if additional space is necessary. *If you have not received a degree, indicate none received.*

SCHOOL	LOCATION OF SCHOOL	DEGREE RECEIVED	FROM		TO	
			MO	YR	MO	YR

**PERSONAL HISTORY:** Indicate how you have spent the last two years prior to entering the university as a Special Student, including employment.

ACTIVITY	LOCATION OF ACTIVITY	FROM		TO	
		MO	YR	MO	YR

Failure to answer the following will result in a delay in processing your application. If your answer to any of the following is yes, you must submit a full statement of relevant facts on a separate sheet attached to this form. You may be required to furnish the university with copies of all official documentation explaining the final disposition of the proceedings.

Are you currently or have ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?  Yes  No

Are you currently or have ever been charged with a violation of the law which resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license (including traffic violations which resulted in a fine of \$200 or more)?  Yes  No

If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure whether you should answer yes to these questions, we strongly suggest that you answer yes and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or revocation of an offer of admission.

NOTE: By signing this document, I understand that course work completed as a Special Student carries no degree credit. Up to 12 credit hours earned as a Special Student may be applied to a graduate degree only with approval of the appropriate department chairperson and dean at the time of reclassification provided that a grade of 3.0 (B) average or better has been achieved. Up to 15 credit hours earned as a Special Student may be applied toward an undergraduate degree only with approval of the appropriate dean at the time of reclassification.

\_\_\_\_\_  
Student Signature Date

*This form is for admission purposes only. Refer to the Center for Professional Development Academic Credit Introduction Packet for registration information.*

**Office use only:** Registrar: \_\_\_\_\_  Health History Received  Residency Classification Received  
1<sup>st</sup> MAT Date: \_\_\_\_\_ Admission Date: \_\_\_\_\_ Reg. Confirmation Date: \_\_\_\_\_